

**Nilkanthrao Shinde Science & Arts
College, Bhadrawati
Distt: Chandrapur**

**Policy on
Code of Ethics**

(from 2020-21 to 2024-25)

Code of Ethics Policy

Purpose of code of Ethics Policy

The culture of institution is characterized by a long-standing commitment to student learning and to excellence in teaching. This happens through the development of an open, ethical and caring community which promotes, honesty, integrity, respect, fairness, trust and civility among its members. In order to realize its commitments and values, all members of the institution community must demonstrate academic integrity and ethical behaviour and foster academic integrity and ethical behaviour in others. Those who violate institution standards of academic ethics must be held responsible for their misconduct. Those who observe violations of academic ethics have a responsibility to address it.

Core values of Code of ethics:

- Trustworthiness,
- Respect,
- Responsibility,
- Fairness,
- Caring,
- Citizenship.

Policy Documents

1. Honesty:

We are committed to being truthful and trustworthy. Plagiarism, cheating, theft and fraud are not tolerated.

2. Endeavour of Excellence:

Individually and as a community, we endeavour to get excellence in all things. Responsibility and accountability are the hallmarks of our community.

3. Living with Integrity:

We expect individuals to live with an honest, transparent and truthful manner. We strive to act responsibly, accepting accountability for our conduct and supporting the responsible actions of others.

4. Respect for Everyone :

We treat each person with civility, understanding and respect. Behaviour that demeans, harasses, exploits or otherwise treats individuals unfairly has no place in our institution.

5. Respect for the Environment:

We value life in its variety and unity, and we promote a sustainable environment by responsibly using natural resources.

6. Respect for Academic Ethics :

A) Responsibilities of Academic Administrators

The responsibility of the Administration is to foster and maintain the culture of the institution, including that of academic ethics and integrity. Following are the ways of supporting the ethics in academics.

- Assisting and supporting faculty in the investigation and appropriate correction of violations of academic ethics and integrity.
- Discussing the importance of academic honesty and ethics with students.
- Addressing violations of the academic ethics policy by a student.
- Discussing with faculty and students, actions taken to address violations of academic ethics.

B) Responsibilities of Faculty Members

Faculty members have responsibilities to model academic integrity and ethics for their students, to educate students about these qualities and behaviors and to promote compliance with the standards described in this policy. This is done by

- At the beginning of each semester faculty must describe in writing and distributing the objectives and requirements of the course they are teaching.
- Discussing the importance of academic honesty and ethics with students.

- Regarding individual or collaborative work, the use of supplemental aids for examinations and assignments and other specific guidelines they want students to follow in completing assigned course work.
- Being available to answer students' questions about issues of academic honesty and proper procedures for course work;

C) Responsibilities of Students

Students have responsibilities to become educated about the standards of ethics and behaviour in the academic community and to adhere to those standards in all of their academic work. Students fulfil their responsibilities by:

- Reading and becoming familiar with the Academic Ethics policy.
- Understanding and avoiding actions who violate the Academic Ethics policy.
- Commitment to act with honesty and integrity in completing any and all academic work.

Violation of the Code of Ethics:

If anyone violates the ethics of academic action should be taken on him/her. The institute requests that a complaint be made in writing with a detailed description of the facts giving rise to the complaint, the names of any individuals involved, including any witnesses, and copies of any documents that support or relate to the complaint.

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